***Waste Reduction and Recycling Act 2011***

Approval of waste as exempt waste – Biosecurity waste

This form must be used for making an application to the chief executive1 for approval of waste as exempt waste under section 28 of the Waste Reduction and Recycling Act 2011 (the Act).

Under section 29 of the Act the chief executive may require additional information or documents to be given. Should this be the case, the department will send the applicant a further information notice requesting that information or documents be given by a stated date. Under the Act, failure to provide the requested additional information by the stated date will result in the application being taken to be withdrawn unless an extension of time is agreed upon.

*When completing this form, it is recommended that applicants read the information regarding exempt waste applications and the waste levy on the Queensland Government’s website at www.qld.gov.au/wastedisposallevy. This information will assist the applicant in identifying any fees and supporting information that may be needed for the application.*

1. **Applicant details**

*<NOTE: Only the chief executive of the department having responsibility for the administration of the Biosecurity Act 2014 can apply for an exemption for biosecurity waste. That chief executive may delegate their power to make an application under section 103 of the Public Service Act 2008.>*

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| --- | --- |
| DEPARTMENT NAME | |
| POSTAL ADDRESS | |
| SUBURB | POSTCODE |

|  |  |
| --- | --- |
| CONTACT PERSON FOR APPLICATION | |
| POSITION AND BRANCH | |
| PHONE | MOBILE |
| EMAIL | |

How would you like to receive correspondence from the department?

|  |  |
| --- | --- |
| To your nominated email addresses above | Mailed to your postal address above |

1. **Waste details**

Please provide a description of the waste that is the subject of this application. *<NOTE: Only biosecurity waste is eligible for exemption. Biosecurity waste means waste made up of matter that is subject to the operation of the Biosecurity Act 2014.>*

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Please indicate if further supporting information has been attached.

1. **Waste disposal details**

Please indicate the waste disposal site/s, including site name and address, where the waste will be disposed. If the application is seeking approval for waste disposal sites Statewide, please state this below and provide reasoning why.

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Please indicate if further supporting information has been attached.

Please provide details of how the waste will be delivered to the waste disposal site. Please include the following information:

* the names of any persons/companies intended to transport the waste to a waste disposal site/s;
* where the entity is using its own vehicles (including trailers) for transporting the waste to a waste disposal site/s, please include the registration numbers of the vehicles; and
* where the entity contracts another business to transport waste to a waste disposal site/s, please include the name and ABN/ACN of the business.

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Exemption period sought: *<NOTE: The period of approval cannot be more than three years.>*

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| --- | --- |
| FROM: (DD/MM/YYYY) | TO: (DD/MM/YYYY) |

Quantity of waste in tonnes requested to be exempt waste over the exemption period: *<NOTE: This will be used to set the maximum amount of exempt waste approved over the exemption period.>*

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| QUANTITY (PLEASE INCLUDE HOW THE QUANTITY WAS ESTIMATED OR ARRIVED AT.) |

1. **Declaration**

<NOTE: This section is to be completed by the person authorised to sign this application on behalf of the applicant. Only the chief executive of a department having responsibility for the administration of the *Biosecurity Act 2014* can apply for an exemption for biosecurity waste.>

* This application is for an exemption from the waste levy for biosecurity waste.
* I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
* I understand that it is an offence under sections 265 and 265A of the *Waste Reduction and Recycling Act 2011* to give to the chief executive information, or a document containing information that I know to be false, misleading or incomplete in a material particular.
* I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.

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| --- | --- |
| FULL NAME | POSITION IN DEPARTMENT ADMINISTERING *BIOSECURITY ACT 2014* |
| SIGNATURE | DATE |

1. **Applicant checklist**

Application form completed and signed.

Supporting information attached (if applicable).

**Please submit this completed application form and supporting information using one of the following methods:**

**Email: wastelevyapps@des.qld.gov.au**

The email subject line should state ‘Exempt waste application – biosecurity waste’. The file size limit for submission via email is 20MB. Any submission via email which exceeds 20MB will need to be broken down into separate emails, with each email subject line clearly stating ‘Part X of X’ (e.g. Part 1 of 2).

**If needed, please contact Levy Services at wastelevyapps@qld.gov.au**

**Privacy statement**

The Department of Environment, Science and Innovation is committed to protecting the privacy, accuracy and security of your personal information in accordance with the *Information Privacy Act 2009*. The department is collecting your personal information in this form in order to determine what information is available and respond to your request. The information will only be accessed by authorised employees within the department. Your information will not be given to any other person or agency unless you have given us permission or we are authorised or required by law. All information supplied on this form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*. For queries about privacy matters email: [privacy@des.qld.gov.au](mailto:privacy@des.qld.gov.au) or telephone: 13 74 68.