Natural Resource Management

Permit to muster or travel stock in a protected area

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**GUIDE**1. The applicant is the person or legal entity intending to carry out the activity and in whose name the relevant permits or licenses are to be issued.

The registered address is legally required for the serving of notices.It is the address of a person or entity and cannot be a post office box. |

Important information for applicantsInformation requested in this form is required to enable your application to be processed to muster or travel stock in a protected area (State land). If you are seeking a permit for stock grazing use the specific application form for a stock grazing permit.If you have any difficulties completing the form, please contact the closest Queensland Parks and Wildlife Service regional office.Your application must be assessed and a permit granted by the chief executive before you can proceed with the nominated activity.Please read any information sheets or guidelines provided to you. Before submitting this application you should understand the requirements of the *Nature Conservation Act 1992* and subordinate legislation relevant to your proposed activity. **Applications will be assessed as quickly as possible, however it may take up to 40 business days for processing. Please ensure this form is complete to avoid delays. Should further information be required, an additional 20 business days for processing may apply.** Applicant DetailsIf acting on behalf of a legal entity please provide principal contact or person in charge details

|  |
| --- |
| Applicant Full Name       |
| Title       | Date of Birth       |
| Registered address      |
| Suburb       | State       | P/Code       |
| Telephone       | Facsimile       | Mobile       |
| Postal address (if different from registered address)      |
| Is your preferred contact method by mail or e-mail?[ ]  Mail [ ]  Email (listed address)       |

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| 1. **Registered legal entity details**

The applicant is the registered legal entity (not a business trading name) intending to carry out the activity and in whose name the relevant permits or licenses are to be issued. The registered address is legally required for the serving of notices. It is the registered business address of the company making the application and cannot be a post office boxEnter the ACN or ABN of the incorporated company or the Association Number (AN) of the incorporated association; or the title and section of the legislation that gives statutory corporation its legal status. The ACN or ABN must be provided for applications under the *Nature Conservation Act 1992* or *Recreation Areas Management Act 2006*. 1. **Authorised signatory**

**Do not sign here.** The signature block is on page 10.  |

**Tick which of the following describes the applicant:**

[ ]  local government

[ ]  government department

[ ]  an individual or sole trader

[ ]  an individual as trustee

[ ]  a corporation

[ ]  a corporation as trustee

[ ]  a partnership

[ ]  an incorporated association

[ ]  other

# 2. Registered legal entity details

If acting on behalf of a legal entity please provide details of legal entity

|  |
| --- |
| Registered legal entity      |
| Trading name (if applicable)      |
| Registered address      | P/Code      |
| Telephone      | Facsimile      | Mobile      |
| E-Mail address      |
| Postal address (write ‘as above’ if the same as registered address)      | P/Code      |
| ACN/ABN or Title and section of legislation       |

# 3. Authorised signatory details

Where an application is made by a legal entity or organisation (e.g. corporation, school or department) the application must be signed by a person holding an appropriate office or delegations. The authorised signatory is the person who may legally declare that the entity will be bound by the conditions associated with the licence or permit.

|  |  |
| --- | --- |
| Authorised signatory full name      | Title      |
| Position in corporation      |

|  |
| --- |
| 1. **Project details**

Applications should be submitted at least 40 business days prior to the start of the activity to allow processing and assessment time.It is recommended that you discuss your proposed activity with QPWS regional staff prior to lodging your application. Application fees are not refundable. The dates you intend to be on the nominated area and the duration of the permit.The maximum term for a stock mustering permit is 1 year. The maximum term for a travelling stock permit is 30 days. |

# 4. Project details

Pre-lodgement meeting

If you have attended a pre-lodgement meeting or disused your proposals with QPWS before now provide the details here.

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| --- |
| Project number (if applicable)      |

1. **Select an activity that best describes your proposal:**

[ ]  Mustering stock [ ]  Travelling stock

1. **Which protected areas will be involved:**

|  |
| --- |
| Details      |

1. **Specify the proposed term of the permit:**

|  |  |
| --- | --- |
| Date from  | Date to (inclusive) |
|       |       |

[ ]  Maximum term

1. **How frequently will you be conducting the activity during the term:**

[ ]  Daily [ ]  Weekly [ ]  Other

1. **Will QPWS staff assistance be required?** [ ]  Yes [ ]  No
2. **What type and numbers of stock do you intend to muster or travel?**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NUMBER OF STOCK | BREED | SEX | BRAND, 3 PIECE OR SYMBOL (MANDATORY) | EARMARK CODE (OPTIONAL) | EAR-TAG, TAIL TAG OR RUMEN BOLUS |
|       |       |       |       |       |       |       |
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1. **Please attach a statement addressing the following –**
* For permits to muster stock – why are the stock in the protected areas?
* For permits to travel stock – why are alternative routes or travel not practical or possible?
* What steps will be taken to ensure public safety and avoid impacts on visitors?

# 5. Equipment

**a. Does the project involve the use of firearms?**

[ ]  No [ ]  Yes

If you intend to use a firearm in conducting the proposed project, you must provide your current firearms licence number and attach a copy of your firearms licence endorsed by a Police or QPWS officer to this application.

Applicants intending to use firearms should note that they will also be required to comply with the QPWS&P *Firearms Policy*, including demonstration of relevant training and experience. Contact QPWS for further information.

|  |  |
| --- | --- |
| Licence number      | Expiry dates      |

**b. Do you propose to camp overnight to manage stock?**

[ ]  No [ ]  Yes

**c. What equipment will be used, including tents, temporary yards, pumps and water points?**

|  |  |  |
| --- | --- | --- |
| PARK/ AREA NAME | SITES / ROADS | STRUCTURE OR EQUIPMENT DESCRIPTION |
|       |       |       |
|       |       |       |
|       |       |       |

**d. Which of the following will be used to manage or muster stock?**

[ ]  Motorbikes [ ]  Quads [ ]  Horses [ ]  Dogs

[ ]  Aircraft [ ]  Trucks [ ]  Car/4WD [ ]  Other

|  |
| --- |
| Please provide numbers, descriptions (including vehicle types and dog breeds) and registration details      |

# 6. Application assessment additional information

Please attach a statement including any additional information not already provided that will assist in assessing your application. Your application will be assessed against a range of matters required by the relevant legislation including the following.

For activities in protected areas (for example, national parks):

* the chief executive cannot grant an activity permit for a protected area that is inconsistent with the management principles for the area, or the interim or declared management intent, or management plan, for the area.
* the impact the activities that may be carried out under the authority may have on the conservation of the cultural or natural resources of a protected area or native wildlife.
* the effect the grant of the authority will have on the fair and equitable access to nature, having regard to, in particular, the ecologically sustainable use of protected areas or wildlife.
* any contribution the applicant proposes to make to the conservation of nature.
* any relevant Australian or international code, instrument, protocol or standard or any relevant intergovernmental agreement.
* the precautionary principle, public health and safety and the public interest.
* whether the applicant is a suitable person to hold the authority.
* any recovery plan for wildlife to which the authority applies.
* any other matter stated in a management instrument as a matter the chief executive must have regard to when considering an application for the authority.
* in considering an application for an Aboriginal tradition authority or Island custom authority for a cultural or natural resource of a protected area, the chief executive must have regard to—
* any advice given by the corporation named in the application for the authority on the significance, under Aboriginal tradition, of the activity the subject of the application;
* whether there is a reasonable alternative to taking, keeping, using or interfering with the resource; and
* the extent to which the activity will interfere with the public use of the protected area, or the part of a protected area, to which the authority applies.
* the impact the activities may have on the character and amenity of the area and adjacent areas.
* the likely cumulative effect of the proposed use and other uses on the area.
* the orderly and proper management of the area.
* anything else the chief executive considers appropriate to achieve the object of the Act.

For further information please refer to the *Nature Conservation (Protected Areas Management) Regulation 2017.*

# 7. Applicant Suitability

A permit may be issued if the applicant is considered a suitable person as prescribed under Chapter 4A, Part 1, Division 3 of the *Nature Conservation (Protected Areas Management) Regulation 2017*.

**In the last 3 years have you or an associated persona:**

Please provide any relevant details in the box below

|  |  |
| --- | --- |
| 1. Held or been a party to any of the following permits or authorities which has been suspended or cancelled:
* A commercial activity agreement or similar agreement in Queensland or another state or country
* A protected area authority b (including a commercial activity permit)
* A wildlife authority
* A similar or relevant authority in another state or country
 | [ ]  Yes [ ]  No |
| 1. Accumulated 10 or more demerit points under the following:
* *Nature Conservation Act 1992*
* *Recreation Areas Management Act 2006*
 | [ ]  Yes [ ]  No |
| 1. Been convicted of an offence against any of the following:
* *Animal Care and Protection Act 2001*
* *Biosecurity Act 2014*
* *Brands Act 1915*
* *Forestry Act 1959*
* *Land Protection (Pest and Stock Route Management) Act 2002*
* *Marine Parks Act 2004*
* *Nature Conservation Act 1992*
* *Recreation Areas Management Act 2006*
* *Stock Act 1915*
* an offence relating to wildlife or stock under the *Criminal Code Act 1899* or another Act
* an equivalent offence in another State or country
 | [ ]  Yes [ ]  No |
| Details |
|       |

**a *associated person***, means, -

1. If the applicant is a corporation – each executive officer of the corporation; or
2. If the applicant is not a corporation, a person who –
	1. Is regularly or usually in charge of the applicant’s business; or
	2. Regularly directs or will regularly direct staff of the applicant’s business in their duties or proposed activity or business
	3. Is, or will be, in a position to control or substantially influence the activity or business, or proposed activity or business

**b*****a protected area authority*** includes a permit to take, use, keep or interfere with cultural or natural resources, an apiary permit, an aboriginal tradition authority, an island custom authority, camping permit, restricted access area permit, stock grazing permit, stock mustering permit, travelling stock permit, permit to enter a national park, commercial activity permit, permit to solicit donations or information, group activity permit, permit to use recreational craft or special activity permit.

# 11. Privacy statement – please complete

Information supplied may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*. Information may be disclosed to third parties for research and auditing purposes.

The Department of Environment, Science and Innovation is collecting the information on this form to assess your application for a permit. This information is required under the *Nature Conservation Act 1992*, *Recreation Areas Management Act 2006, Forestry Act 1959* and *Marine Parks Act 2004*. This information will only be accessed by authorised employees within the Department.

The Department may have entered into an Indigenous management agreement relating to this managed area/s. If so, your information may be disclosed to the relevant Indigenous organisation/s for the purpose of the Department consulting with or seeking the consent of that organisation (on the basis that your information may only be used for that purpose and is not to be disclosed to any other person). Your information will not be disclosed to any other parties unless authorised or required by law.

Please contact the Privacy Team at: privacy@des.qld.gov.au for any further queries.

I, as the signatory, consent to the disclosure of personal information for the purposes of enabling the Department to consult with or seek the consent of any relevant Indigenous organisation with which the Department has entered into an Indigenous management agreement or Indigenous land use agreement relating to the relevant area.

[ ]  YES [ ]  NO

I, as the contact person, consent to the disclosure of personal information for the purposes of enabling the Department to consult with or seek the consent of any relevant Indigenous organisation with which the Department has entered into an Indigenous management agreement or Indigenous land use agreement relating to the relevant area.

[ ]  YES [ ]  NO

# 12. Applicant’s certification

Note: If you have not told the truth or attempted to be misleading in this application, you may be liable for prosecution under the relevant Acts or Regulations.

I have read and understand the public liability, indemnity, release and discharge requirements of the Department and I agree to comply with and be bound by these conditions.

I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

I understand that information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*.

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| --- |
| APPLICANT SIGNATURE      |

|  |
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| DATE      |

 PLEASE NOTE THE FOLLOWING:

* Insurance Requirements – If this application is approved you may be required to hold public liability insurance and indemnify and release the Department of Environment, Science and Innovation. Please refer to relevant departmental information available at [www.des.qld.gov.au](http://www.npsr.qld.gov.au) concerning public liability insurance and indemnity requirements for QPWS authorities.
* Application Fees – Application fees are non-refundable. Please note that applications cannot be accepted without payment of the application fee; once paid application fees cannot be refunded.
* Processing Time – You must allow at least 40 business days’ processing time for this application. Should additional information be required a further 20 business days may apply.

Please complete the following checklist.

[ ]  Application form(s) signed and completed

[ ]  Application fees paid or enclosed

[ ]  Supporting information attached (e.g. maps)

[ ]  Read *Operational Policy - Insurance and indemnity requirements for QPWS authorities*

[ ]  Provided additional information to support application.

Please return your completed application to the Manager, Technical Services Branch, at your local QPWS regional office.