Natural Resource Management

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PROJECT REF

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 | Grazing ancillary activities |
| **Important information for applicants**USE THIS FORM TO APPLY FOR APPROVAL TO UNDERTAKE AN ANCILLARY ACTIVITY ASSOCIATED WITH AN EXISTING PERMIT FOR STOCK GRAZING ON A STATE FOREST, TIMBER RESERVE, FOREST RESERVE, CONSERVATION PARK, RESOURCES RESERVE or SPECIAL MANAGEMENT AREA.Do not use this form to apply to sublease a grazing term or rolling term lease under the *Land Act 1994*.Information requested in this form is required to enable your application to conduct ancillary activities associated with stock grazing on a Queensland Parks and Wildlife Service (QPWS) managed area to be processed. If you have any difficulties completing the form, contact Parkaccess@des.qld.gov.au for the area relevant to your application.Your application must be assessed and approval granted by the appropriate delegate before you can proceed with the proposed ancillary activity.Before submitting this application you should understand the requirements of the relevant legislation for the proposed activity under the *Forestry Act 1959* (Forestry Act) or *Nature Conservation Act 1992* (NCA). |
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| **GUIDE**Select the type of grazing ancillary activity you are applying for.Additional approval is required for ancillary activities which are considered potentially damaging to the values of the area or that require some form of assessment, conditioning or decision making.The applicant is the person or legal entity in whose name the relevant primary stock grazing authority is issued. In most cases, the applicant will also be the person or legal entity intending to carry out the proposed ancillary activity.The registered address is legally required for the serving of notices. It is the address of a person or entity and cannot be a post office box.Enter the Australian Company Number (ACN) or Australian Business Number (ABN) of the incorporated company or the Association Number (AN) of the incorporated association; or the title and section of the legislation that gives the statutory corporation its legal status. The ACN or ABN must be provided for applications made under the NCA.The authorised signatory is the person authorised to sign an application on behalf of a corporation and in doing so declares that the corporation will be bound by the conditions associated with the granting of the approval.Do not sign here. The signature block is on page 14.If this application is for agistment/ subleasing or transfers provide the details of the contact person. An approval may be provided if the person or legal entity intending to carry out the ancillary activity is a suitable person, that is, if they have the character, knowledge and ability relevant to the activities that may be carried out under the ancillary approval. Chapter 4A, Part 1, Division 3 of the Nature Conservation (Protected Area Management) Regulation 2017 and section 64 of the *Forestry Act 1959* prescribe criteria for determining whether an applicant is a suitable person for the issuing of certain permits over protected areas and State forests or timber reserves. These criteria are also relevant for the purpose of determining whether the person or legal entity intending to carry out the ancillary activity is a suitable person.**A associated person**, means,— a) if the legal entity intending to carry out the ancillary activity is a corporation—each executive officer of the corporation; or b) if the person or legal entity intending to carry out the ancillary activity is not a corporation, a person who — is regularly or usually in charge of the applicant’s business; or regularly directs or will regularly direct staff of the applicant’s business in their duties or proposed activity or business, or is, or will be, in a position to control or substantially influence the activity or business, or proposed activity or business.**B** **a protected area authority** means a permit to take, use, keep or interfere with cultural or natural resources, apiary permit, Aboriginal tradition authority, Island custom authority, camping permit, restricted access area permit, stock grazing permit, stock mustering permit, travelling stock permit, permit to enter a National Park (scientific), commercial activity permit, permit to solicit donations or information, group activity permit; permit to use recreational craft, special activity permit.Provide basic location details for your grazing authority.List whether the proposal falls wholly or partly within a Queensland World Heritage area. Please include the lot on plan number/s of the affected land parcels and whether approval has been obtained or is possible.Refer to the *Guideline – Producing an Authority plan for a lease, agreement, licence, permit or other authority on Queensland Parks and Wildlife Service managed areas* for guidance. If no, please provide details of why.Where relevant, applications to undertake ancillary activities may require an update to your PRMP.If no, please provide details of why and if yes, indicate when the PRMP will be updated.The gazetted Duty of Care Guidelines are available from the Queensland Government website at www.qld.gov.au (search ‘Cultural heritage duty of care guidelines’).Search for the cultural heritage site recording form from the Cultural Heritage Database and Register available from the Department of Seniors, Disability Services, Aboriginal and Torres Strait Islander Partnerships website at [www.dsdsatsip.qld.gov.au](http://www.dsdsatsip.qld.gov.au) (search ‘Cultural heritage database and register’).Complete this section of the application form if the ancillary activity includes a proposal for agistment or subleasing.If yes, provide details. If no, provide details on how the relevant experience will be gained.Complete this section of the application form if the ancillary activity includes a proposal for transferring a stock grazing permit.If yes, provide details. If no, provide details on how the relevant experience will be gained.If yes, please provide details Complete this section of the application form if the ancillary activity includes a proposal for constructing new improvements or altering existing improvements in the authority area.Complete this section of the application form if the ancillary activity includes a proposal for authority area boundary or internal fencing not explicitly approved in the PRMP for the grazing authority.Refer to the *Operational policy – Ancillary activities for grazing authorities* for more information on the types of fencing.Fences are generally required to be 3 strands of barbed wire with a plain wire on top.You can apply to significantly deviate your fence from the authority boundary to avoid obstacles or areas of high natural or cultural value, however you remain responsible for managing the authority area that is excluded by a deviated boundary fence. This should not result in QPWS&P being responsible for managing land that is excluded by the fencing.You can apply for an exemption to creating a boundary fence where there is a physical barrier, such as deep waterbody or steep ridgeline that prevents cattle from straying beyond the authority area; or you also have grazing rights over adjacent land.Complete this section of the application form if the ancillary activity includes a proposal to undertake non-routine clearing, vegetation management not recognised in the PRMP for the grazing authority or clearing of declared weeds.If yes, approval is not required.If yes, provide details.Complete this section of the application form if the ancillary activity includes a proposal to conduct burning operations in the grazing authority area. Burning operations should also be outlined in your PRMP.Complete this section of the application form if the ancillary activity includes a proposal to introduce non-grazing related domestic animals or non-native plants.Complete this section of the application form if the ancillary activity is to remove, alter or use an existing QPWS&P asset.Complete this section of the application form if the ancillary activity includes a proposal to undertake pest control activities. The local government can provide details on the pests identified in the Biosecurity Plan for the area.Complete this section of the application form if the ancillary activity requires the use of firearms. Note that this is not your application to use firearms, a separate application and approval is required. QPWS&P will send you additional materials and informationPerson(s) authorised to carry and use firearms must be appropriately qualified and licenced. QPWS&P will only authorise the use of Category A and B weapons. Category H weapons (handguns) will not be permitted under any circumstances.If you have employees or contractors to be authorised for firearms use, you must hold Worker’s Compensation Insurance. Complete this section of the application form if the ancillary activity is the disposal of rubbish. |  | Application type[ ]  Agistment[ ]  Transfer[ ]  Works and/or clearing to construct new or alter existing improvements or fencing[ ]  Thinning vegetation for conservation or management purposes[ ]  Conducting burning operations[ ]  Domestic animals and non-native plants[ ]  Removal, alteration or use of existing QPWS&P assets[ ]  Pest management[ ]  Use of firearms[ ]  Disposal of rubbish[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_**Provide relevant permit details – do you hold a stock grazing permit or a lease:**[ ]  Stock grazing permit[ ]  Lease[ ]  SubleaseProvide the relevant stock grazing authority number/s & NLIS-PIC.

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| permit or Lease number/s      | NLIS-PIC      |
| LOT/PLAN NUMBER/S      | TERM OF PERMIT (No. OF YEARS AND TERMINATION DATE):      |

Registered legal entity details

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| Registered legal entity name      |
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| Trading name (if applicable)      |
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| Registered address      | Post code      |

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| POSTAL address (IF DIFFERENT FROM ADDRESS ABOVE)      | pOST CODE      |
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| Telephone      | Mobile      | Facsimile      |
| EMail address      |
|  |  |
| ACN/abn      |
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| IS YOUR PREFERRED CONTACT METHOD MAIL OR EMAIL?[ ]  Mail [ ]  Email |

 Authorised signatory

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| authorised signatory full name      | title      |
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| position in corporation      |
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| registered address      | post code      |
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| postal address (if different from registered address above)      | post code      |
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| telephone      | Mobile      | FAcsimile      |
| eMail address      |

Contact person (if different from signatory)Provide a contact person with authority to respond on behalf of the legal entity should further information regarding this application be required.

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| Full name      |
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| Telephone      |

Is the person or legal entity intending to carry out the ancillary activity different from registered legal entity described above at question 2 (e.g., a contractor)?[ ]  Yes - If yes, provide details below [ ]  No – If no, proceed to 6.

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| legal entity name      |
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| Trading name (if applicable)      |
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| Registered address      | Post code      |

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| POSTAL address (IF DIFFERENT FROM ADDRESS ABOVE)      | pOST CODE      |
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| Telephone      | Mobile      | Facsimile      |
| EMail address      |
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| ACN/abn      |
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| IS YOUR PREFERRED CONTACT METHOD MAIL OR EMAIL?[ ]  Mail [ ]  Email |

Contact person (for agistment or transfers)

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| Full name      |
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| postal address (if different from registered address above)      | post code      |
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| telephone      | Mobile      | FAcsimile      |
| eMail address      |
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| ACN/abn      |

Applicant suitability

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| **QUESTIONS** | **DETAILS** |
| In the last 3 years have you or an associated personA:1. Held or been a party to any of the following permits or authorities which has been suspended or cancelled?
2. a commercial activity agreement or similar agreement in Queensland or another state or country
3. a protected area authorityB (including a commercial activity permit)
4. a wildlife authority
5. a similar or relevant authority in another state or country
6. Accumulated 10 or more demerit points under the following?
7. *Nature Conservation Act 1992*
8. *Recreation Areas Management Act 2006*
9. Have you ever been convicted of an offence against any provision of the following?
10. *Animal Care and Protection Act 2001*
11. *Biosecurity Act 2014*
12. *Brands Act 1915*
13. *Forestry Act 1959*
14. *Land Protection (Pest and Stock Route Management) Act 2002*
15. *Marine Parks Act 2004*
16. *Fire and Emergency Services Act 1990*
17. an offence relating to wildlife or stock under the *Criminal Code Act 1899* or another Act
18. an equivalent offence in another State or country
 | [ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO[ ]  YES [ ]  NO |  |

Permit detailsLocation

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| name of the QPWS managed area and Lot on Plan Details      |
| Area in Hectares      |

**Is the area within a World Heritage Area?**

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| World Heritage area      |

Attach a mapA map or authority plan of the permit area is required to assess this application. You must describe where in the permit area your proposed activity will take place.Is a map attached to this application?[ ]  YES [ ]  NO

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| please provide details      |

Updated Property Resource Management Plan (PRMP)Will the proposed ancillary activity or activities require an update to the PRMP?[ ]  YES [ ]  NOHave you attached an updated copy of your PRMP to this application? [ ]  YES [ ]  NO

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| please provide details      |

Aboriginal and Torres Strait Islander (First Nations) Cultural Heritage The *Aboriginal Cultural Heritage Act 2003* and *Torres Strait Islander Cultural Heritage Act 2003* (the Acts) establish a duty of care that requires all land users to take all reasonable and practicable measures to ensure their activities do not harm Aboriginal or Torres Strait Islander (First Nations) cultural heritage. The duty of care applies to any activity where Aboriginal or Torres Strait Islander cultural heritage is located and regardless of whether or not it has been identified or recorded in a database or register.(i) Cultural heritage duty of carePlease indicate below how you have met the cultural heritage duty of care in relation to the ancillary activities proposed in this application:[ ]  The ancillary activity complies with the gazetted Duty of Care Guidelines.Explain how the ancillary activity complies with the Guidelines.

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| please provide details      |

[ ]  The ancillary activity will be undertaken in accordance with an  approved Cultural Heritage Management Plan (CHMP) developed  under Part 7 of the Acts.Please attach a copy of the approved CHMP to this application.[ ]  The ancillary activity will be undertaken in accordance with a  native title agreement or another agreement with an Aboriginal or  Torres Strait Islander party that addresses cultural heritage.Please attach a copy of the native title agreement or other agreement to this application.(ii) Significant cultural heritage sites searchRecords of significant sites are kept in the Aboriginal and Torres Strait Islander Cultural Heritage Database and Register, which is available on the Department of Seniors, Disability Services, Aboriginal and Torres Strait Islander Partnerships (DSDSATSIP) website.Please attach a copy of the search results to this application.Ancillary activity detailsPlease select the relevant ancillary activity, or activities from below and provide details of the proposed activity.Agistment (noting this form is not to be used for subleasing Land Act leases)What is the length of time of the proposed agistment arrangement?

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| please provide details      |

Does the agister have experience relevant to the activities outlined in this application? This includes experience in owning or operating a business that undertook such activities.[ ]  YES [ ]  NO

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| please provide details      |

Is there a PRMP in place for the primary grazing authority?[ ]  YES [ ]  NOHas the agistor been provided with a copy of the primary grazing authority (i.e., the lease or permit)?[ ]  YES [ ]  NOHas the agistor been provided with a letter of approval from the primary authority holder?[ ]  YES [ ]  NOTransfersDoes the transferee have experience relevant to the activities outlined in this application? This includes experience in owning or operating a business that undertook such activities.[ ]  YES [ ]  NO

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| please provide details      |

Is there a PRMP in place for the primary grazing authority?[ ]  YES [ ]  NOHas the transferee been provided with a copy of the primary grazing authority?[ ]  YES [ ]  NOWould a transfer require new works, for example, the construction of new fencing or access tracks to service the authority area?[ ]  YES [ ]  NO

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| please provide details      |

Works to construct or alter improvementsDoes this application relate to the construction of a new improvement or alteration of an existing improvement?[ ]  Construction of a new improvement[ ]  Alteration of an existing improvementIf works are proposed to alter an existing improvement, please specify who owns the improvement:[ ]  QPWS&P [ ]  Other (please specify): \_\_\_\_\_\_\_\_\_\_Will the new improvement or alteration result in an increase in the square meter footprint or require more clearing within a QPWS managed area:[ ]  YES [ ]  NOProvide details about the nature of the improvements or alterations and any clearing required.

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| please provide details      |

FencingSpecify which type of fencing this application relates to (select all that apply):[ ]  Authority boundary fencing[ ]  Internal fencing[ ]  Exemption to authority boundary fencing requirements[ ]  Use or interface with commercial timber products for constructionof fencing[ ]  Significant deviation from the route of the authority fencing area[ ]  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_If this is an application for an exemption to authority boundary fencing requirements, please specify the reason/s for seeking an exemption:

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| please provide details OF THE REASON/S WHY YOU ARE SEEKING AN EXEMPTION      |

If this is an application for a significant deviation to the route of the authority area fence, please specify the reason/s for seeking to deviate from the route of the authority fence area:

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| please provide details OF THE REASON/S WHY YOU ARE SEEKING TO DEVIATE FROM THE ROUTE OF THE AUTHORITY DENCE AREA      |

Management of vegetationIs the management of vegetation required to maintain, but not expand, the footprint of existing roads, tracks, firebreaks or fence lines; reducing fire hazards around existing structural improvements; removing trees that pose a risk to existing improvements or public safety?[ ]  YES [ ]  NOIf yes, is the management of vegetation recognised in the PRMP for the grazing authority?[ ]  YES [ ]  NOProvide details of the proposed vegetation to be managed including the area and type of vegetation (for example, regional ecosystems, remnant vegetation) to be maintained, the reason/s why the maintenance is required and the proposed method.

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| PROVIDE DETAILS OF THE PROPOSED CLEARING OR THINNING      |

Is this an application to clear declared weeds?[ ]  YES [ ]  NO

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| SPECIFY THE DECLARED WEED AND provide details OF THE PROPOSED CLEARING METHOD      |

Conducting burning operationsWill the grazing authority holder need to conduct burning operations?[ ]  YES [ ]  NOProvide details of the proposed burning operations, including the location, the date, total area to be burnt, the purpose of the fire, the materials to be burnt and the safety measures to be undertaken.

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| PROVIDE DETAILS ABOUT THE PROPOSED burning operations      |

Note that once you have QPWS&P consent to conduct burning operations, you will then need to obtain a ‘Permit to Light Fire’ issued by a Fire Warden and a final ‘go to burn’ approval by QPWS&P immediately prior to the commencement of the planned burn.Domestic animals and non-native plantsDoes the grazing authority holder have a permanent dwelling on the authority area? (note: this will only be for historic reasons as houses are no permitted on QPWS managed areas)[ ]  YES [ ]  NODetail the type of non-grazing related domestic animals and/or non-native plants to be introduced and the reason/s for the proposed introduction.

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| PROVIDE DETAILS ABOUT THE PROPOSED INTRODUCTION OF NON-GRAZING RELATED DOMESTIC ANIMALS AND NON-NATIVE PLANTS      |

Removal, alteration or use of a QPWS&P assetIs the application to:[ ]  Remove a QPWS&P asset[ ]  Alter a QPWS&P asset[ ]  Use a QPWS&P assetProvide details of the activity, including how you will undertake the activity and why it is required.

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| PROVIDE DETAILS      |

Pest managementSpecify the pests that require management, including those identified in the relevant Biosecurity Plan for the local government area.

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| PROVIDE DETAILS       |

Is this application proposing to use one of the following methods that is not provided for in the PRMP to manage pests (select all that apply)?[ ]  Chemical spraying equipment[ ]  Firearms[ ]  Earthmoving equipmentUse of firearmsIs the use of firearms required?[ ]  YES [ ]  NODetail when and why the use of firearms is required.

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| PROVIDE DETAILS      |

Provide details of the firearms licence and qualifications of each person.

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| PROVIDE DETAILS      |

Do you have public liability insurance with a minimum value of $20 million?[ ]  YES [ ]  NOAttach a copy of your insurance to this application.Do you have Worker’s Compensation Insurance with a minimum value of $20 million?[ ]  YES [ ]  NOAttach a copy of your insurance to this application.Disposal of rubbishWill the grazing operation require the disposal of rubbish?[ ]  YES [ ]  NO

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| PROVIDE DETAILS       |

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|  | **Privacy statement**Department of Environment and Science (DES) is collecting the information on this form to assess your application for an authority. Depending on the authority applied for, the information is required under our relevant authorising legislation: *Nature Conservation Act 1992*, the *Recreation Areas Management Act 2006*, the *Forestry Act 1959* and the *Marine Parks Act 2004*.DES may have entered into an indigenous management agreement relating to this managed area/s or the area may be subject to joint management. If so, the completed application form and relevant supporting documentation may be disclosed to the relevant indigenous organisation/s (including to any relevant Native Title Body Corporates) for the purpose of DES consulting with or seeking the consent of that organisation. Depending on the permit you are applying for, DES may also need to consult with other government agencies, councils and other relevant entities where applicable and necessary to appropriately assess your application. For example, under section 69T of the *Forestry Act 1959*, the department is required to consult with a plantation licensee and any plantation sub-licensee before granting a lease, license, permit, agreement, authority or contract.Your personal information will not be otherwise disclosed to any other parties without your consent unless authorised or required by law, such as under the *Information Privacy Act 1991*, the *Right to Information Act 2009* or the *Evidence Act 1977*. Further information about privacy is available on the Department’s website: [www.des.qld.gov.au](http://www.des.qld.gov.au).**Declaration****Please read the following carefully before signing:*** I agree to comply with the standard terms and conditions of the lease, agreement, licence, permit or other authority and that I will be bound by those terms and conditions.
* I have read and understood the public liability, indemnity, release and discharge requirements of the Department, as outlined in the Operational Policy ‘Insurance and indemnity requirements for QPWS&P authorities’ (QPW/2015/1323), and I agree to comply with and be bound by these conditions.
* I declare that the information I have provided in this form (including information submitted as part of this application for a relevant lease, agreement, licence, permit or other authority) is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.
* I understand that it can be an offence under the NCA to state anything in this form or provide material that is false or misleading.
* I understand the privacy notice in this form and I consent to the collection, use and disclosure of my personal information in the manner described in that notice
* I understand that the chief executive may obtain a criminal history of an applicant, and if the applicant is a corporation, in respect of each executive officer of the corporation.
* I understand that the chief executive may obtain a report from an appropriate lease, agreement, licence, permit or other authority in another State about authorities held or previously held in another State by me.
* I understand that I must wait until my application is assessed by the chief executive pursuant to the *Nature Conservation Act 1992* or the *Forestry Act 1959* and I am granted a relevant lease, agreement, licence, permit or other authority by the chief executive before I can undertake the proposed activities.
* For agistment and subleasing:
	+ I understand that I am responsible for the actions undertaken by the agistor/sublessee and the stock agisted on the authority area.
	+ I have informed the agistor/sublessee that their activities must be consistent with the conditions of the grazing authority.
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| APPLICANT’S NAME      |

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| APPLICANT’S SIGNATURE      |

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| DATE      |  |

Please note the following:**Insurance Requirements –** Ifthis application is approved you may be required to hold worker’s compensation insurance, public liability insurance and indemnify and release the State of Queensland acting through its Department of Environment and Science. Please refer to relevant departmental information available at [www.des.qld.gov.au](http://www.des.qld.gov.au) concerning public liability insurance and indemnity requirements for QPWS&P authorities.**Application fees –** Applicationfees, where applicable, are non-refundable.**Processing Time –** Applicants must allow up to 40 business days processing time for ancillary activities applications. Should additional information be required a further 20 business days may apply.

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| **Applicant checklist**[ ]  Application form(s) completed and signed[ ]  Supporting information attached – being: [ ]  Map or authority plan [ ]  Updated PRMP (if applicable) [ ]  Cultural Heritage requirements: [ ]  Copy of cultural heritage search results [ ]  A Cultural Heritage Management Plan (if applicable) [ ]  Native Title agreement (if applicable) [ ]  Letter of support from the primary permit holder (agistment/subleasing or transfers only) [ ]  Firearms licence and qualifications [ ]  Copy of public liability insurance [ ]  Copy of workers compensation insurance |
| **Please return your completed application kit to:** Parkaccess@des.qld.gov.au |

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